

NATIONAL SUN YAT-SEN UNIVERSITY

Institute of Philosophy Regulations for Faculty Promotion Evaluation

Approved by the 1st Institute General Meeting on October 30, 2002, School Year 91.
Approved by the 3rd Institute Faculty Evaluation Meeting on January 15, 2004, School Year 92.
Approved by the 8th Institute Faculty Evaluation Meeting on March 19, 2004, School Year 92.
Approved by the 7th College Faculty Evaluation Meeting on April 6, 2004, School Year 92.
Amended and approved by the 1st Institute Faculty Evaluation Meeting on September 20, 2006, School Year 95.
Amended and approved by the 1st College Faculty Evaluation Meeting on September 28, 2006, School Year 95.
Amended and approved by the 1st Institute Faculty Evaluation Meeting on September 25, 2013, School Year 102.
Amended and approved by the 2nd College Faculty Evaluation Meeting on October 18, 2013, School Year 102.
Authorized by the president on November 1, 2013.
Amended and approved by the 3rd Institute Faculty Evaluation Meeting on January 7, 2014, School Year 102.
Amended and approved by the 1st Institute General Meeting on January 7th, 2014, School Year 102.
Amended and approved by the 6th College Faculty Evaluation Meeting on February 27, 2014, School Year 102.
Amended and approved by the 8th College Faculty Evaluation Meeting on May 21, 2014, School Year 102.
Authorized by the president on June 18, 2014.
Amended and approved by the 2nd Institute Faculty Evaluation Meeting on April 24, 2018, School Year 106.
Amended and approved by the 5th Institute General Meeting on May 1, 2018, School Year 106.
Amended and approved by the 8th College Faculty Evaluation Meeting on June 14, 2018, School Year 106.
Authorized by the president on July 17, 2018.
Amended and approved by the 3rd Institute Faculty Evaluation Meeting on March 30, 2022, School Year 110.
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Amended and approved by the 6th College Faculty Evaluation Meeting on April 14, 2022, School Year 110.
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Amended and approved by the 3rd Institute Faculty Evaluation Meeting on November 21, 2022, School Year 111.
Amended and approved by the 3rd Institute General Meeting on November 21, 2022, School Year 111.
Amended and approved by the 3rd College Faculty Evaluation Meeting on December 8, 2022, School Year 111.
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Amended and approved by the 5th Institute General Meeting on March 28, 2023, School Year 111.
Amended and approved by the 6th College Faculty Evaluation Meeting on April 13, 2023, School Year 111.
Authorized by the president on June 8, 2023.

- I. “Regulations for Faculty Promotion Evaluation” (hereafter referred to as “the Regulations”) are specifically issued by the Institute of Philosophy (hereafter referred to as “the Institute”) in accordance with “Faculty Evaluation Committee Organizational Bylaws” and “Regulations of Teaching and Research Personnel Promotion Evaluation” of National Sun Yat-sen University (NSYSU), as well as the “Regulations for Faculty Promotion Evaluation” of the College of Liberal Arts (hereafter referred to as “the College”).
- II. Requirements for the Institute’s faculty members promotions are in accordance with the conditions stated in “NSYSU Regulations for Faculty Promotion Evaluation.”
- III. Faculty members applying for promotion should submit their documents to the Faculty Evaluation Committee (hereinafter referred to as the “Evaluation Committee”) of the department by February 7th (for promotions on August 1st of the same year) or by August 7th (for promotions on February 1st of the following year) each year. Submissions beyond the deadline will not be accepted.
- IV. Applicants must submit the following materials:
 - A. Relevant information of the faculty members applying for promotion.
 - B. Six copies of academic research achievements.
 - C. Faculty members promotion scoring table, self-assessment form for promotion, and other relevant detailed forms.

- D. List of external review recusals and reasons for recusal, as well as a list of scholars and experts who may have a bias in the evaluation.
- V. The Institute Faculty Promotion Evaluation Committee is chaired by the director. Committee members must not hold a lower rank than the one being reviewed.
- VI. According to the NSYSU’s “Regulations of Teaching and Research Personnel Promotion Evaluation”, the channels for faculty promotion are divided into General Research, Technical Application, and Teaching and Research categories. Faculty members should choose one category when applying for promotion.
 - A. The promotion review includes three aspects: Academic-Industrial-Research Performance (A), Teaching Performance (B), and Service Performance (C). The Academic-Industrial-Research Performance is further divided into External Review Scores for Academic Research Achievements (A1) and Research Project Funding and Academic Achievements at the current rank within the past seven years (A2). The scoring weights for each category in the promotion channels are as follows:

Promotion Category	Academic-Industrial-Research Performance (A) (External Review Scores for Academic Research Achievements (A1), Research Project Funding and Academic Achievements at the current rank within the past seven years (A2))	Teaching Performance (B)	Service Performance (C)
General Research	70% (A1:75%、A2:25%)	20%	10%
Technical Application	70% (A1:40%、A2:60%)	20%	10%
Teaching and Research	60% (A1:60%、A2:40%)	30%	10%

- B. Faculty members may submit a maximum of ten academic research achievements for review. Faculty members should personally select one as the representative work. Related researchers within the same series may merge their academic research achievements into a representative category, while the remaining works are listed as reference academic research achievements.
- C. Evaluation of Academic-Industrial-Research Performance (A):
The promotion assessment for Academic-Industrial-Research Performance (General Research, Technical Application, and Teaching and Research categories) is based on the weights of External Review Scores for Academic Research Achievements (A1) and Research Project Funding and Academic Achievements at the current rank within the past seven years (A2).
- D. External Review Scores for Academic Research Achievements (A1) are converted into scores based on the various scoring principles in NSYSU faculty promotion criteria.
- E. Research Project Funding and Academic Achievements at the current rank within the past seven years (A2) are scored according to the research performance items in the Institute’s faculty promotion scoring table.
- F. Teaching Performance: Scored according to the teaching performance items in the Institute’s faculty promotion scoring table.

- G. Service Performance: Scored according to the service performance items in the Institute's faculty promotion scoring table.
- VII. The Institute's Faculty Evaluation Committee reviews promotion cases for faculty members seeking the rank of Professor or Associate Professor. The results of external reviews on academic research achievements must meet the NSYSU's requirement of at least four external reviewers rating as "excellent" or above. Additionally, the overall average score from external reviewers must meet the College's specified threshold for promotion to Professor or Associate Professor. Failure to meet the external review threshold results in the promotion being deemed unsuccessful.
- VIII. The evaluation process for faculty promotion in the Institute follows the following procedures:
- A. The Institute's Faculty Evaluation Committee conducts a performance review in the areas of academic research, teaching, and service based on the scoring indicators and criteria outlined in point six.
 - B. During the review process, the Institute's Faculty Evaluation Committee submits the academic research achievements and recusal list of the faculty member being considered for promotion to the College's Faculty Evaluation Committee for an academic research achievement review before forwarding it to external reviewers. The results of the external review are then returned to the Institute's Faculty Evaluation Committee for further evaluation.
 - C. The convener of the Institute's Faculty Evaluation Committee shall provide comments on the approved promotion applications, along with the evaluation scores and meeting records, to the College's Faculty Evaluation Committee for their review.
The Institute's Faculty Evaluation Committee should complete the review before November 30th of the first semester or May 16th of the second semester, ensuring that the evaluation is finalized before the beginning of the subsequent semester (February 1st or August 1st) – the effective date of the faculty member's certificate upon promotion.
- IX. If a faculty member applying for promotion disagrees with the decision of the Institute's Faculty Evaluation Committee, they can appeal to the NSYSU Faculty Appeals and Review Committee according to the organization and guidelines set by NSYSU "Regulations for Evaluation of Professorship Rank Promotion".
- X. Meetings and evaluations by the Institute Faculty Promotion Evaluation Committee must be commenced in accordance with NSYSU "Regulations for Evaluation of Professorship Rank Promotion."
- XI. Matters unaddressed in the Regulations must be handled in accordance with the relevant regulations by NSYSU and the College.
- XII. The Regulations shall be implemented following approval of the Institute Faculty Evaluation Meeting, Institute General Meeting and the College Faculty Evaluation Meeting and the authorization of the president. The same procedure shall be carried out when amendments are to be made.