

NATIONAL SUN YAT-SEN UNIVERSITY

Institute of Philosophy Guidelines for Appointment of Faculty Member

Approved by the 4th Institute Faculty Evaluation Meeting on March 31, 2006, School Year 94.
Approved by the 7th College Faculty Evaluation Meeting on April 25, 2006, School Year 94.

- I. This set of regulations is issued in accordance with Article II of "Regulations for Establishment of Faculty Member Review Committee" of the university in order to recruit faculty members.
- II. In cases faculty vacancy in the institute, the vacancy shall be recruited through public media. A list of candidates shall be submitted to the Institute Faculty Evaluation Committee for review.
- III. New full-time faculty member shall be approved by at least two-thirds of the Department Faculty Evaluation Committee members through votes. If there are candidates receiving the same amount of votes, voting may be re-processed when necessary. Blank votes, invalidated votes, and abstention votes are regarded as disagreement votes.
- IV. A faculty applicant shall have obtained a doctoral degree, or a doctoral degree shall be earned before the appointment, to acquire a valid appointment qualification.
- V. An applicant shall submit related education and experience information, published works, and at least three recommendation letters before the deadline.
- VI. A list of applicants approved by the Institute Faculty Evaluation Committee shall be submitted to the College and the University Faculty Evaluation Committees for reviews by the director in the same school year.
- VII. Appointments of new adjunct faculty members shall be the same as that of full-time faculty members, and shall be reviewed by the three-level (institute, college, and university) faculty evaluation committees.
- VIII. Please refer to "Guidelines for Faculty Teaching Hours Collection" of the university for basic teaching hours of full-time faculty members. After compensation of teaching hours in accordance with regulations, weekly teaching hours shall not be less than three hours.
 - A. Teaching hours of general program courses for full-time faculty members are collectively calculated in the second semester of every school year. If basic teaching hours are still not achieved after compensation of teaching hours in accordance with regulations, there shall be no promotion except for those approved by the University Faculty Evaluation Committee due to specific causes. A faculty member who does not achieve basic teaching hours for three of five school years may have his/her full-time position altered to an adjunct position with his/her appointment contract modified through review meetings of three-level faculty evaluation committees.
- IX. Enforcement rules are issued separately.
- X. The present guidelines shall be approved by the Institute Faculty Evaluation Committee prior to submission to the College Faculty Evaluation Committee for review and approval. The same procedure shall be carried out when amendments are to be made.