

# NATIONAL SUN YAT-SEN UNIVERSITY

## Institute of Philosophy Regulations for Faculty Promotion Evaluation

Approved by the 1<sup>st</sup> Institute General Meeting on October 30, 2002, School Year 91.

Approved by the 3<sup>rd</sup> Institute Faculty Evaluation Meeting on January 15, 2004, School Year 92.

Approved by the 8<sup>th</sup> Institute Faculty Evaluation Meeting on March 19, 2004, School Year 92.

Approved by the 7<sup>th</sup> College Faculty Evaluation Meeting on April 6, 2004, School Year 92.

Amended and approved by the 1<sup>st</sup> Institute Faculty Evaluation Meeting on September 20, 2006, School Year 95.

Amended and approved by the 1<sup>st</sup> College Faculty Evaluation Meeting on September 28, 2006, School Year 95.

Amended and approved by the 1<sup>st</sup> Institute Faculty Evaluation Meeting on September 25, 2013, School Year 102.

Amended and approved by the 2<sup>nd</sup> College Faculty Evaluation Meeting on October 18, 2013, School Year 102.

Authorized by the president on November 1, 2013.

Amended and approved by the 3<sup>rd</sup> Institute Faculty Evaluation Meeting on January 7, 2014, School Year 102.

Amended and approved by the 1<sup>st</sup> Institute General Meeting on January 7<sup>th</sup>, 2014, School Year 102.

Amended and approved by the 6<sup>th</sup> College Faculty Evaluation Meeting on February 27, 2014, School Year 102.

Amended and approved by the 8<sup>th</sup> College Faculty Evaluation Meeting on May 21, 2014, School Year 102.

Authorized by the president on June 18, 2014.

- Article I. “Regulations for Faculty Promotion Evaluation” (hereafter referred to as “the Regulations”) are specifically issued by the Institute of Philosophy (hereafter referred to as “the Institute”) in accordance with “Faculty Evaluation Committee Organizational Bylaws” and “Regulations of Teaching and Research Personnel Promotion Evaluation” of National Sun Yat-sen University (NSYSU), as well as the “Regulations for Faculty Promotion Evaluation” of the College of Liberal Arts (hereafter referred to as “the College”).
- Article II. Requirements for the Institute’s faculty promotions are in accordance with the conditions stated in “NSYSU Regulations for Faculty Promotion Evaluation.”
- Article III. Faculty members applying for promotions must submit the required materials to the Institute Faculty Evaluation Committee two weeks prior to the start of each semester. Late submissions will not be accepted.
- Article IV. Applicants must submit the following materials:
- A. NSYSU Faculty Promotion Applicant Information Form
  - B. Representative work for promotion application or theses and other relevant works (theses published in the current position) – 4 copies each
  - C. Faculty Promotion Scoring Chart, Promotion Self-Evaluation Form, and other relevant forms
- Article V. The Institute Faculty Promotion Evaluation Committee is organized by the Institute Faculty Evaluation Committee with the Institute director as the convener. Committee members must avoid attending the meetings in which they are evaluated as applicants.
- Article VI. In accordance with NSYSU’s “Regulations of Teaching and Research Personnel Promotion Evaluation,” faculty promotion evaluations are based on three categories, namely academic research, teaching performance, and service performance. The scoring proportion and items used by the Institute Faculty Evaluation Committee are as follows:
- A. Academic research accounts for 70% of the total score. The scoring method follows the calculations listed in “NSYSU Institute of Philosophy Faculty Promotion Scoring Form.” The calculation is divided into the following two sections:

1. Representative work in the past 5 years while in the current position and other relevant publications in the past 7 years account for 75% of the score.
  2. Execution of government-commissioned research projects and relevant awards within the past 7 years while in the current position account for 25% of the score.
- B. Teaching performance accounts for 20% of the total. The scoring method follows the calculation listed in “NSYSU Scoring Principles for Teaching and Service Performance for Faculty Promotion Evaluation.”
- C. Service performance accounts for 10% of the total. The scoring method follows the calculation listed in “NSYSU the Institute Scoring Principles for Service Performance for Faculty Promotion Evaluation.”

The total score of the above three items must exceed 70 points for applicants to pass the evaluation.

Article VII. In accordance with NSYSU “Regulations of Teaching and Research Personnel Promotion Evaluation,” during the evaluation process, the Institute Faculty Evaluation Committee must submit applicants’ theses to the College’s dean to invite three suitable scholars from outside of NSYSU for review. The reviewers must be scholars with sufficient professional capabilities from outside NSYSU. At least seven scholars are recommended by the Institute Faculty Evaluation Committee for the College’s dean to select three external reviewers. The College will then conduct external reviews accordingly. The external review results will be sent back to the Institute for initial evaluations.

Article VIII. If promotion applicants are dissatisfied with the evaluation result of the Faculty Evaluation Committee, they may state their reasons in writing and file an appeal in accordance with “NSYSU Regulations of Teaching and Research Personnel Promotion Evaluation.”

Article IX. Meetings and evaluations by the Institute Faculty Promotion Evaluation Committee must be commenced in accordance with NSYSU “Regulations for Faculty Promotion Evaluation.”

Article X. Matters unaddressed in the Regulations must be handled in accordance with the relevant regulations by NSYSU or the College.

Article XI. The Regulations shall be implemented following approval of the Institute Faculty Evaluation Meeting and the College Faculty Evaluation Meeting and the authorization of the president. The same procedure shall be carried out when amendments are to be made.